

Advertisement for the Post of Chief Executive Officer
Hotel Corporation of India Limited

Air India Limited is looking for Chief Executive Officer for its subsidiary, Hotel Corporation of India Limited (HCIL) having its registered office in New Delhi. Hotel Corporation of India Limited (HCIL) was incorporated under the Indian Companies Act, 1956 as a wholly owned subsidiary of Air India Limited with the objective to carry on the business of Hotels and Flight Catering Services. HCIL is engaged in providing services in the field of hotel at Delhi and Srinagar. In addition, it provides Inflight Catering Services through its flight catering units at Delhi and Mumbai by the name of Chefair.

Applications are invited from eligible candidates to fill up the post of CEO, HCIL. He will be based in Delhi and would be overall responsible for performance of the Company including that of the Chefair, the Inflight Catering Services unit. He will be on contract for a period of three years extendable by two years based on performance. The tenure can be extended or curtailed as per the requirement of the Company.

The incumbent should be professionally qualified, result oriented with proven leadership qualities and should have been part of the Top Management Team of any Public/Private Sector organization.

The eligibility criteria and other details are as under :-

1. **Educational Qualifications and Experience:**

The candidate should possess professional qualification viz., MBA or equivalent Post Graduate Management Degree/Diploma or Post Graduate Degree/Diploma in Hotel Management with 20 years of Managerial experience out of which five years of experience at senior managerial level (not more than two level below CEO/Head of Hotel/Airline).

Candidates heading a hospitality organization/air transport organization will be given preference.

2. **Age** : The age of the candidate should not be more than 57 years on the date of notification.

3. **Relevant Pay Scale/
Position for Experience** : a. Candidates from Central/State/ Public Sector Enterprises
Sector Enterprises working at the Level of E-7 and
above would be considered.

b. Private Sector

Private Sector candidates who are working not more than 2 level below CEO/Head of Chain of Hotels/Airlines with minimum annual turnover of Rs 100 crores would be considered.

4. **Selection Procedure** : The selection procedure will comprise of two tier process which may be based on the personal interview(s) of shortlisted candidates.

5. **Emoluments** : Fixed Gross Emoluments - Rs.2 lakh per month

The above selection will be at the sole discretion of the Management.

Candidates fulfilling the eligibility criteria as specified above should send their application on the attached format (alongwith relevant photocopies of documents pertaining to their qualification, age, experience etc) super scribing "Application for the post of CEO – HCI" through proper channel, to General Manager (Personnel), Air India Limited, Airlines House, 113, Gurdwara Rakabganj Road, New Delhi - 110001 so as to reach on or before 1500 hrs on 08th September, 2020. Applications that are incomplete/received late will be rejected.

Canvassing in any form will disqualify the candidate.

APPLICATION FORM

1. Name of the post applied for **CEO – HOTEL CORPORATION OF INDIA LIMITED**

2. (a) Applicant's Name _____

(b) Designation of the Applicant (in full) _____

(c) Name of the company _____

(d) Office Address: _____

(e) Address for communication _____

Paste Recent
Photograph

3. Telephone No: Office _____ Residence _____ Mobile No. _____

E-Mail id _____

4. Date of Birth (DD/MM/YY), Age as on cut-off date of Eligibility (Years/Months/Days)

5. Educational/Professional Qualifications:

Sl. No.	Qualification*	Name of Institution/ University	Duration of the Course	Whether Full-Time or otherwise (Please mention, if applicable)
1	2	3	4	5

* Should be exactly as per Degree/ Diploma issued by the university.

6. Positions held (in support of the total requisite experience of 20 years at managerial level/present grade/05 years at senior management level)

Sl. No.	Complete Designation*	Name of the Organization	Pay scale	Period		Brief Job Profile
1	2	3	4	5	6	6
				From	To	

*The positions should be indicated in order of the most recent assignment

7. Certificate from the existing employer that the post held is not more than two level below the post of CEO, is required to be attached.

8. (a) Whether any penalty/punishment was awarded to the applicant during the last 10 years.

If yes, the details thereof

- i) Civil / Criminal
- ii) Departmental Inquiry

Yes	No
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(b) Whether any civil or criminal action or inquiry is going on against the applicant as far as his / her knowledge goes

If yes, the details thereof.

- i) Civil / Criminal
- ii) Departmental Inquiry

Yes	No
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9. Proof in support of Annual Turnover of the present organization

I certify that the details furnished by me in Columns 1 to 9 are true to the best of my knowledge & belief.

(Name & Signature of the Applicant)

Note: 1. Please attach a write-up, **not exceeding 400 words**, in support of your candidature, for reference at the time of interview.

2. Full form of all abbreviations used while making entries in the application form should be suitably explained i.e. in footnotes or on a separate attachment.