



**DELHI METRO RAIL CORPORATION LTD**  
**(A Joint venture of Govt. of India and Govt. of Delhi)**



**The Lifeline of Delhi.**

**ADVT No. DMRC/PERS/22/HR/2019(08) Dated: 22/05/2019**

**REQUIREMENT OF DY. GENERAL MANAGER (DESIGN) AND MANAGER (DESIGN)**  
**IN DMRC ON DIRECT RECRUITMENT BASIS.**

The Delhi Metro Rail Corporation (DMRC) Ltd, a Joint Venture company with equity participation from Govt. of India and Govt. of National Capital Territory of Delhi has been entrusted with the responsibility of implementation of the rail-based Mass Rapid Transit System for Delhi. The **Delhi Metro Rail Corporation, Lifeline of Delhi**, prides itself on its ability to nurture its employees through its unique work culture. Today, DMRC empowered by about 14,500 employees with MRTS activities spread over Delhi NCR, Jaipur, Kochi, Mumbai, Lucknow etc. carry about 3 million passengers per day in Delhi & NCR. In addition to the above, DMRC is involved in providing consultancy services to number of cities within India and abroad.

To meet with the immediate requirement of experienced personnel for Design Department of DMRC, applications are invited from experienced, dynamic and motivated candidates of Indian nationality, having relevant work experience, for the following posts, on Direct Recruitment basis :

S.No	Post (Post Code)	No. of Vacancy	Educational Qualification*	Pay scale (IDA)	Maximum Age Limit on 01/01/19
1	Dy. General Manager (Design) Post Code: DGM/Design	01	<u>Essential:</u> B.E. / B. Tech (Civil) (4 Years) with minimum 60% marks / equivalent CGPA from a Govt. recognized University / Institute.	Rs. 70000-200000	45 years
2	Manager (Design) Post Code: MGR/Design	04		<u>Desirable:</u> M. Tech (Structural Engg)	

\* The degree must be full time regular course.

**II. PAY SCALE EXPERIENCE CRITERIA: - (AS ON LAST DATE OF RECEIPT OF APPLICATION)**

**1. Dy. General Manager (Design)**

**For employees serving in Government organization/PSU in CDA pay scales.**

Officer of Government Organization / PSUs in CDA pay scale of Rs. 15600-39100 (GP-7600) with a total of 9 years' service at Gazetted / Executive level in any Govt. Organization or PSU.

OR

Officer of Government Organization / PSUs in CDA pay scale of Rs. 15600-39100 (GP-6600) with a total 9 years' service at Gazetted / Executive level in any Govt. Organization or PSU with minimum 4 years' service at Sr. Scale (Rs. 15600-39100) (GP – 6600).

**For employees serving in Government organization/PSU in IDA pay scales.**

Executive of Government Organization / PSUs in IDA pay scale of Rs. 29100-54500 (pre-revised) or Rs. 70000-200000 with a total of 9 years' service at Gazetted / Executive level in any Govt. Organization or PSU.

OR

Executive of Government Organization / PSUs in IDA pay scale of Rs. 24900-50500 (pre-revised) or Rs. 60000-180000 with a total 9 years' service at Gazetted / Executive level in any Govt. Organization or PSU with minimum 4 years' service in the IDA Pay Scale (Rs. 24900-50500) (pre-revised) or Rs. 60000-180000.

### **For employees serving in Private Sector**

Executives working in Private Sector with Post Qualification experience (after completion of last qualification through full time course) of 10 years with proven track record are eligible for the above post. A relaxation of 2 years in the total work experience will be applicable for candidates having M. Tech (Structural) Degree.

## **2. Manager (Design)**

### **For employees serving in Government organization / PSU in CDA pay scales**

Officer of Government Organization / PSUs in CDA pay scale of Rs. 15600-39100 (Grade pay Rs. 6600) with a total of 5 years' service at Gazetted / Executive level in any Govt. Organization or PSU.

Or

Officer of Government Organization / PSUs in CDA pay scale of Rs. 15600-39100 (Grade Pay Rs. 5400) with minimum 5 years Gazetted / Executive level service in the pay scale Rs. 15600-39100 (GP-5400) in any Govt. Organization or PSU.

### **For employees serving in Government organization / PSU in IDA pay scales**

Executive of Government Organization / PSUs in IDA pay scale of Rs. 24900-50500 (pre-revised) or Rs. 60000-180000 with a total of 5 years' service at Gazetted level in any Govt. organization / PSU.

Or

Executive of Government Organization / PSUs in IDA pay scale of Rs. 20600-46500 (pre-revised) or Rs. 50000-160000 with a total of 5 years Gazetted / Executive service in pay scale of Rs. 20600-46500 (pre-revised) or Rs. 50000-160000 in any Govt. Organization / PSU.

### **For employees serving in Private sector**

Executives working in Private sector with Post qualification experience (After completion of last qualification through full time course) of 6 years with proven track record are eligible for the above post. A relaxation of 2 years in the total work experience will be applicable for candidates having M.Tech (Structural) Degree.

## **III. WORK EXPERIENCE CRITERIA (AS ON LAST DATE OF RECEIPT OF APPLICATION) :**

### **(i) For Deputy General Manager (Design)**

**Essential** – Minimum post qualification experience (after completion of last qualification through full time course) of 9 years for Govt. / PSU sector and 10 years for private sector candidates, with proven track record in the field of bridge and structural engineering in a reputed organization. Out of minimum experience, at least 08 years of experience for Dy. General Manager (Design) should be in structural design of Buildings, Viaducts, Flyovers etc. with Superstructure comprising of steel structures, I girders, Box girders, U girders including design of prestressed and RCC spans for rail/road bridges.

**Desirable** – Preference shall be given to candidates having working experience on design software like STAAD, E-TABS, MIDAS, RM Bridge and STRAP etc. He / she should have sound knowledge of IS, IRS, IRC and other relevant Indian / International codes related to design of above components.

## **(ii) For Manager (Design)**

**Essential** – Minimum post qualification experience (after completion of last qualification through full time course) of 05 years for Govt. / PSU sector and 06 years for private sector candidates, with proven track record in the field of bridge and structural engineering in a reputed organization. The experience for Manager (Design) shall comprise of at least 05 years of experience in structural design of Viaducts, Railway Bridges, Flyovers etc. with Superstructure comprising of steel structures, I girders, Box girders, U girders including design of prestressed and RCC spans for rail/road bridges.

**Desirable** – Preference shall be given to candidates having working experience on design software like STAAD, E-TABS, MIDAS, RM Bridge and STRAP etc. He / she should have sound knowledge of IS, IRS, IRC and other relevant Indian / International codes related to design of above components.

## **IV. JOB DESCRIPTION:**

**The incumbents shall be responsible for all Design related works pertaining to Delhi Metro and its allied projects.**

## **V. SELECTION PROCESS**

The selection methodology shall comprise of the following process –

- a. Interview and / or Group Discussion
- b. Medical Examination

(The Medical Examination will be in Executive / Technical category. The details of Medical Examination are available on DMRC website).

Candidates shall be called for GD/Interview in the ratio of 1:5, subject to availability of suitable candidates.

The selection process would judge different facets of knowledge, skills, comprehension, aptitude and physical fitness. Candidates will have to pass through the Screening Process and **Medical examination**, before being adjudged as suitable for selection. Candidates, who fail in the prescribed medical test, **will not** be given any alternative employment and decision of the Corporation shall be final on this issue. **All related information shall be available only on Website: <http://www.delhimetrorail.com> and candidates must regularly check the website for updates.**

## **VI. CHARACTER & ANTECEDENTS:**

The success in the screening process does not confer any right to appointment unless the Corporation is satisfied after such an inquiry, as may be considered necessary, that the candidate having regard to his/her character and antecedents is suitable in all respects for appointment to the service.

## **VII. SURETY BOND:**

The candidates selected for post of Deputy General Manager (Design) & Manager (Design) will have to execute a surety bond of **Rs. 4,00,000/- & Rs. 3,00,000/- respectively along with the cost of training and applicable service tax to serve the Corporation for a minimum period of three years (exclusive of the period in which one remained on LWP or EOL) and also a three months prior notice**, will be required before seeking resignation from the Corporation.

## **VIII. PROBATION:**

The candidates selected for post of Deputy General Manager (Design) and Manager (Design), on appointment, will be on Probation for a period of one year and two years respectively (including period of training) respectively.

## **IX. PAY AND EMOLUMENTS:**

The pay & emoluments for the above posts shall be as per their respective pay scales under the IDA (Industrial DA), as applicable, from time to time and other benefits which include Perks, HRA / Lease, Medical benefit, EPF, Gratuity, and Insurance etc. as per extant rules of the Corporation.

## **X. Schedule of selection:**

- a) **Last date of receipt** of duly filled in application format as at Annexure I (along with relevant documents in support of qualification, work experience, pay & pay scale (last drawn, in case of superannuated candidates)) through Speed post is **14/06/2019**. Incomplete applications or applications received after the due date will be summarily rejected. DMRC shall not be responsible for loss / delay in post.
- b) **The list of shortlisted candidates shall be uploaded on DMRC website on 28/06/2019 (tentatively) and interviews will be held in the second week of July, 2019 at Metro Bhawan, Barakhamba Road, New Delhi (tentatively) (Complete details will be displayed on DMRC website).**
- c) No separate communication, by post, will be sent to candidates individually. Candidates are required to go through the instructions / schedule for interview displayed on DMRC website and appear for the interview, accordingly along with original copies of testimonials.
- d) **The final result will be declared by third week of July, 2019. (Tentatively).**

The candidates presently employed in Govt. or Public Sector undertakings (PSUs) should forward their application through proper channel along with the APARs for the last five years, Vigilance and D&AR clearance, so as to reach the below mentioned address by stipulated date. The candidates are advised to check the website regularly and all further information regarding the screening process shall be published on the Career section of DMRC website.

The candidates shortlisted for Screening Process will be eligible for re-imbusement of train fare by AC-III tier.

The duly filled in application form should be sent in an envelope super scribing the **Name of Post** on the cover prominently, **latest by 14/06/2019**, through speed post to the following address:

**Chief General Manager (HR)  
Delhi Metro Rail Corporation Ltd  
Metro Bhawan, Fire Brigade Lane,  
Barakhamba Road, New Delhi.**



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(A JOINT VENTURE OF GOVERNMENT OF INDIA AND GOVT OF DELHI)

**ADVT. No. DMRC/PERS/HR/22/HR/2019 (08)**

## **ANNEXURE I**

### **DMRC APPLICATION FORMAT**

AFFIX A RECENT  
PASSPORT SIZE  
SELF ATTESTED  
PHOTOGRAPH

(TO BE FILLED IN CAPITAL LETTERS BY THE APPLICANT IN HIS/HER OWN HANDWRITING)

S.No.	DETAILS	PARTICULARS				
1 A	POST NAME					
B	POST CODE					
2	APPLICANT NAME (Sh./Smt./Ms.)					
3	FATHER's / HUSBAND's NAME (Sh.)					
4	DATE OF BIRTH (dd/mm/yyyy)					
5	AGE as on 01/01/2019 (max 45 years)	YEARS	MONTHS	DAYS		
6	CORRESPONDENCE ADDRESS					
		STATE:		PINCODE:		
7	CONTACT NUMBER WITH STD CODE					
8	MOBILE NUMBER					
9	EMAIL ID					
10	CATEGORY (SC/ST/OBC/GENERAL)					
11	EDUCATIONAL QUALIFICATIONS					
	Qualification	Particulars	Specialization	Institute / University	% or CGPA	Passing Year
A	GRADUATION	B.E./B.Tech (Civil)				
B	POST GRADUATION	M.E./M.Tech				
C	OTHER					
12	WORK EXPERIENCE (AS ON LAST DATE OF RECEIPT OF APPLICATION) (FILL ONLY THE APPLICABLE COLUMN)					
			YEARS	MONTHS	DAYS	
I	TOTAL EXECUTIVE EXPERIENCE					
A	DATE OF LAST PASSED REGULAR EXAMINATION (DD/MM/YY)					
B	DATE OF JOINING FIRST REGULAR JOB (DD/MM/YY)					

IF YES, DETAILS OF EXPERIENCE				
II	FOR GOVT. SECTOR / PSU APPLICANT in <u>CDA</u> SCALE (Complete details of executive service / position held since joining) (separate sheet may be attached)			
	Executive Post Held	Organization Name	Pay Scale (CDA)	Period (From – To) dd/mm/yy – dd/mm/yy
A				
B				
C				
D				
III	FOR GOVT. SECTOR / PSU APPLICANT in <u>IDA</u> SCALE (Complete details of executive service / position held since joining) (separate sheet may be attached)			
	Executive Post Held	Organization Name	Pay Scale (IDA)	Period (From – To) dd/mm/yy – dd/mm/yy
A				
B				
C				
D				
IV	FOR PRIVATE SECTOR APPLICANT (separate sheet may be attached)			
	Executive Post Held	Organization Name	Gross Salary/CTC pm	Period (From – To) dd/mm/yy – dd/mm/yy
A				
B				
C				
D				
V	ESSENTIAL WORK EXPERIENCE			
A	EXPERIENCE IN STRUCTURAL DESIGN OF BUILDINGS, VIADUCTS, FLYOVERS ETC WITH SUPERSTRUCTURE COMPRISING OF STEEL STRUCTURES; I GIRDERS, BOX GIRDERS INCLUDING DESIGN OF PRE -STRESSED AND RCC SPANS FOR RAIL / ROAD BRIDGES		YES / NO	
VI	DESIRABLE WORK EXPERIENCE			
A	WORKING EXPERIENCE ON DESIGN SOFTWARE LIKE STAAD, E-TAB, STRAP ETC.		YES / NO	
B	SOUND KNOWLEDGE OF IS, IRS AND OTHER RELEVANT CODES RELATED TO DESIGN		YES / NO	
VII	BREIF DESCRIPTION OF WORK EXPERIENCE			

13	WHETHER ANY PUNISHMENT WAS AWARDED TO APPLICANT IN LAST 10 YEARS	YES / NO
	IF YES, DETAILS OF CASE	
14	WHETHER ANY ACTION OR INQUIRY IS GOING ON AGAINST APPLICANT	YES / NO
	IF YES, DETAILS OF INQUIRY	
15	NOC FROM CURRENT EMPLOYER ENCLOSED (IN CASE OF GOVT. or PSU APPLICANT)	YES / NO
16	ANNUAL PERFORMANCE APPRAISAL REPORT FOR LAST 5 YEARS ENCLOSED (IN CASE OF GOVT. or PSU APPLICANT)	YES / NO

I hereby declare that the particulars furnished above are true. I understand that my candidature will be cancelled, if any information is found to be incorrect or false at any point in time.

Date: \_\_\_\_\_

Place: \_\_\_\_\_

**Signature of Candidate**

Name: \_\_\_\_\_  
Mobile No.: \_\_\_\_\_  
Email ID: \_\_\_\_\_

**Documents to be enclosed (whichever applicable)**

1. Educational Certificates (Graduation, Post-Graduation & Others)
2. Work Experience Certificate
3. NOC from Employer (In Case of Govt. or PSU Applicant)
4. APAR Last 5 years (In Case of Govt. or PSU Applicant)