Terms of Reference
(Lead Consultant) (MoHFW)

National Health Systems Resource Centre (NHSRC), New Delhi on behalf of Ministry of Health & Family Welfare (MoH&FW) is seeking applications from qualified candidates under NPMU for Implementation of "India COVID 19 Emergency Response and Health Systems Strengthening Package" for the above mentioned post purely on contractual basis.

A. PROJECT BACKGROUND AND OBJECTIVES

An outbreak of the coronavirus disease 2019 (COVID-19) caused by the severe acute respiratory syndrome coronavirus 2 (SARS-CoV-2) virus strain has been spreading rapidly across the world since December 2019, following the diagnosis of initial cases in Wuhan, Hubei Province, China. In response to the rapid rise of COVID-19 cases in India, the India COVID-19 Emergency Response and Health Systems Preparedness Project has been initiated by the Government of India (GOI). The project objectives is to prevent, detect, and respond to the threat posed by COVID-19 and strengthen national health systems for preparedness in India.

B. SCOPE OF WORK

The Lead Consultant will work closely with the MOHFW and its implementing agencies—the National Health Mission (NHM), the National Center for Disease Control (NCDC), the Indian Council for Medical Research (ICMR) and others with the following tasks:

Responsibilities:
1. Manages operational and administrative aspects of the NPMU. Supports the Officer in charge in the day-to-day oversight of the NPMU.
2. Provide technical assistance and programmatic support to the MoHFW and states under the Project.
3. Develop and update guidelines, TORs, templates, formats along with guidance document to States and support to the states using a national health information reporting platform on activities under the project.
4. Provide quarterly updates to Project Steering Committee on actions taken on issues identified by implementation support missions along with reports from the states
5. Prepare and organize quarterly Project Governing Committee meeting, Project Steering Committee meeting, review meetings, and workshops as per project requirement
6. Support in Situational Analysis on various aspects of the Health Sector. Facilitate development and implementation of the project and proposals/strategies derived from the situational analysis.
7. Review of epidemiological data and provide feedback to the implementation agencies and MoHFW
8. Review of Quarterly report based on agreed targets and progress made along with monthly dashboard related to Project indicators and share with MoHFW on a regular basis
9. Ensure consolidation and dissemination of approved annual work plans along with budget to implementing entities and prepare quarterly progress report based on results framework
10. Ensure preparation of procurement plan in consultation with Implementing agencies
11. Undertake any other activities / tasks as assigned by the supervisors.

Essential Qualification / Requirements

MBBS with MD in Community Medicine or Preventive & Social Medicine or Community Health Administration / MPH / MBA (Health & Hospital Management).
Minimum 7 years of experience out of which 3 years relevant experience in infectious disease.

Preferential Qualification/Skills

Experience in Public Health Programme at National/ State Level.
Related experience in COVID emergency response would be desirable.
Experience of working with donor agencies like WB, ADB etc. would be an added advantage.

Reporting

The overall In charge of Lead Consultant would be the nodal officer COVID-19, MOHFW.

Age

Up to 50 years and ready to travel extensively

No. of Position
One (01)

Remuneration
Maximum up to Rs. 170,000/- per month

Location: Delhi

To Apply: Candidates are requested to download the application form attached with the TOR, which is uploaded on the NHSRC website and email the duly filled application form to npmu.covid.01@gmail.com only, by **18-Dec-2020**. Application submitted in other format will not be accepted. Please ensure to mention post applied for on the application form, without which the application form will not be accepted.