



Wildlife Crime Control Bureau

वन्यजीव अपराध नियंत्रण ब्यूरो

GOVERNMENT OF INDIA
भारत सरकार

MINISTRY OF ENVIRONMENT
FORESTS AND CLIMATE CHANGE
पर्यावरण वन एवं जलवायु परिवर्तन मंत्रालय

Advertisement No. 01/2020

Wildlife Crime Control Bureau (WCCB), a body established under Section 38(Y) of the Wild Life (Protection) Act, 1972, with an objective to combat organized wildlife crime, would like to recruit suitable officers on deputation for the following posts, against the existing/future vacancies:

1. Assistant Director

- i. Number of Posts : One post.
- ii. Classification : General Central Service Group 'A'
Gazetted, Non-Ministerial
- iii. Pay Scale : PB-3(15600-39100) (Rs 5400/- G.P.)
(Pre-revised)

Eligibility Criteria:

Officers under the Central Government or State Government or Union Territories:

- (a) i holding analogous posts in the parent cadre/department; or
 - ii with two years' service in the grade rendered after appointment thereto on regular basis in pay band -2, Rs. 9300-34800 with grade pay of Rs.4800 (Pre-revised) or equivalent in the parent cadre/department; or
 - iii with three years' service in the grade rendered after appointment thereto on regular basis in pay band -2, Rs. 9300-34800 with grade pay of Rs.4600 (Pre-revised) or equivalent in the parent cadre/department; and
- (b) Possessing the following educational qualifications and experience:
 - i. Bachelor's Degree from a recognized university;
 - ii. Three years' experience in Intelligence or Enforcement or Investigation.
 - iii. Period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization/department of the Central Government shall ordinarily three years which may be extended as per the existing deputation rules. The maximum age limit for appointment by deputation shall be not exceeding 56 years, as on the closing date of receipt of applications.

Location: Delhi



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3/13

2. Stenographer Grade- I

- i. Number of Posts : Two Posts
- ii. Classification : General Central Service Group 'B' Non-Gazetted, Non Ministerial
- iii. Pay Scale : PB-II, Rs. 9300-34800/-, Grade Pay Rs. 4200/- (Pre-revised)

Eligibility Criteria: Stenographers of the Central or State Government or Union Territories, holding analogous posts in the parent Cadre or Department; or with six years service in the grade rendered after appointment thereto on regular basis in pay band – 1, Rs. 5200-20200, with grade pay of Rs. 2800 (Pre-revised) or equivalent in the parent cadre or Department; or with 10 years' service in the grade rendered after appointment thereto on regular basis in pay band – 1, Rs. 5200-20200, with grade pay of Rs. 2400 (Pre-revised) or equivalent in the parent cadre or Department.

The Period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization or department of the Central Government shall ordinarily three years which may be extended as per the existing deputation rules. The maximum age limit for appointment by deputation shall not be exceeding 56 years, as on the closing date of receipt of applications.

Location: Delhi

For the application format the eligible candidates may please refer to the vacancy circular available in wccb.gov.in or moef.nic.in . Application in the prescribed format duly completed and signed by the candidate and countersigned by the competent Authority should be submitted along with copies of the ACRs or its equivalent document for the last 5 years duly attested on each page with seal, Vigilance Clearance Certificate and Integrity Certificate duly issued by the competent authority in original and Major / Minor Penalty statement for past 10 years duly issued by the competent authority in original.

Application not accompanied by supporting certificates/documents in support of qualification and experience claimed by the candidates would not be processed for determining eligibility of the candidates for selection.



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List of enclosures to be accompanied with the application:

- (i) Application in the prescribed format duly completed signed by the candidate and countersigned by the Appointing Authority.
- (ii) Attested copies of the ACRs or its equivalent document for the last 5 years duly attested on each page with seal.
- (iii) Cadre clearance certificate.
- (iv) No Major / Minor penalty Certificate for past 10 years.
- (v) Integrity Certificate.

Last date for receipt of completed application form in the prescribed format is 04.09.2020 from the date of publication of this advertisement in Employment News. The application be sent to the following address:-

**The Additional Director,
Wildlife Crime Control Bureau,
Trikoort-1, Bhikaji Cama Place,
New Delhi – 110066.**

ANNEXURE -2

BIO – DATA CURRICULUM VITAE PROFORMA FOR THE POST OF

1. Name and Address (in Block Letters)	
2. Date of Birth (in Christian era)	
3.i) Date of entry into service	
ii) Date of retirement under Central/State Government Rules	
4. Educational Qualifications	
5. Whether Educational and other qualifications required for the post are satisfied. (If any qualification has been treated as equivalent to the one prescribed in the Rules, state the authority for the same)	
Qualifications / Experience required as mentioned in the advertisement / vacancy circular	Qualifications /experience possessed by the officer
Essential	Essential
A) Qualification	A) Qualification
B) Experience	B) Experience
Desirable	Desirable
A) Qualification	A) Qualification
B) Experience	B) Experience
<p>5.1 Note: This column needs to be amplified to indicate Essential and Desirable Qualifications as mentioned in the RRs by the Administrative Ministry/Department/Office at the time of issue of Circular and issue of Advertisement in the Employment News.</p> <p>5.2 In the case of Degree and post Graduate Qualifications Elective / main subjects and subsidiary subject may be indicated by the candidate.</p>	
6. Please state clearly whether in the light of entries made by you above, you meet the requisite Essential Qualifications and work experience of the post.	
<p>6.1 Note. Borrowing Departments are to provide their specific comments/ views confirming the relevant Essential Qualification/ Work experience possessed by the Candidate (as indicated in the Bio-data) with reference to the post applied.</p>	

7. Details of employment, in chronological order. Enclosed a separate sheet duly authenticated by your signature, if the space, below is insufficient.

Office/ Institution	Post held on regular basis	From	To	*Pay Band and Grade Pay/Pay Scale of the post held on regular basis	Nature of Duties (in detail) Highlighting experience required for the post applied for

***Important** Pay-band and Grade Pay granted under ACP/MACP are personal to the officer and therefore, should not be mentioned. Only Pay Band and Grade Pay/Pay scale of the post held on regular basis to be mentioned. Details ACP/MACP with present Pay Band and Grade Pay where such benefits have been drawn by the Candidate, may be indicated as below;

Office/ Institution	Pay, Pay Band, and Grade Pay drawn under ACP/MACP Scheme	From	To

8. Nature of present employment i.e. Ad-hoc or Temporary or Quasi-Permanent or Permanent			
9. In case the present employment is held on deputation/contract basis, please state.			
a) The date of initial appointment	b) Period of appointment on deputation/contract	c) Name of the parent office/organization to which the applicant belongs.	d) name of the post and Pay of the post held in substantive capacity in the parent organization
<p>9.1 Note: In case of Officers already on deputation , the applications of such officers should be forwarded by the parent cadre/Department along with Cadre Clearance, Vigilance Clearance and Integrity Certificate.</p> <p>9.2 Note. Information under column 9© & (d) above must be given in all cases where a person is holding a post on deputation outside the cadre /organization but still maintaining a lien in this parent cadre / organization</p>			
10. If any post held on Deputation in the past by the applicant, date of return from the last deputation and other details.			

<p>11. Additional details about present employment:</p> <p>Please state whether working under (indicate the name of your employer against the relevant column)</p> <p>a) Central Government b) State Government c) Autonomous Organization d) Government Undertaking e) Universities f) Others</p>								
<p>12. Please state whether you are working in the same Department and are in the feeder grade or feeder to feeder grade.</p>								
<p>13. Are you in Revised Scale of Pay? If yes, give the date from which the revision took place and also indicate the pre-revised scale</p>								
<p>14. Total emoluments per month now drawn</p> <table border="1"> <thead> <tr> <th>Basis Pay in the PB</th> <th>Grade Pay</th> <th>Total Emoluments</th> </tr> </thead> <tbody> <tr> <td> </td> <td> </td> <td> </td> </tr> </tbody> </table>			Basis Pay in the PB	Grade Pay	Total Emoluments			
Basis Pay in the PB	Grade Pay	Total Emoluments						
<p>15. In case the applicant belongs to an organization which is not following the Central Government Pay-scales, the latest salary slip issued by the Organization showing the following details may be enclosed.</p> <table border="1"> <thead> <tr> <th>Basic Pay with Scale of Pay and rate of increment</th> <th>Dearness Pay/interim relief /other Allowances etc. (with break –up details</th> <th>Total Emoluments</th> </tr> </thead> <tbody> <tr> <td> </td> <td> </td> <td> </td> </tr> </tbody> </table>			Basic Pay with Scale of Pay and rate of increment	Dearness Pay/interim relief /other Allowances etc. (with break –up details	Total Emoluments			
Basic Pay with Scale of Pay and rate of increment	Dearness Pay/interim relief /other Allowances etc. (with break –up details	Total Emoluments						
<p>16.A Additional Information, if any, relevant to the post you applied for in support of your suitability for the post. (This among other things may provide information with regard to (i) additional academic qualifications (ii) Professional training and (iii) work experience over and above prescribed in the Vacancy Circular /Advertisement) (Note: enclose a separate sheet, if the space is insufficient)</p>								
<p>16. B. Achievements The candidates are requested to indicate information with regard to:</p> <ol style="list-style-type: none"> I. Research publications and reports and special projects II. Awards/Scholarships/Official appreciation Affiliation with the professional bodies / institutions /societies and; III. Affiliation with the professional bodies/institutions/ societies and; IV. Patents registered in own name or achieved for the organization V. Any research /innovative measure involving official 								

recognition vi) any other information. (Note: Enclose a separate sheet if the space is insufficient)	
17. Please state whether you are applying for deputation (ISTC)/Absorption/Re-employment Basis.# (Officer under Central/State Governments are only eligible only for Short Term contract)	
# (the option of 'STC'/'Absorption'/Re-employment' are available only if the vacancy circular specially mentioned recruitment by "STC" or Absorption" or "Re-employment")	
18. Whether belongs to SC/ST	

I have carefully gone through the vacancy circular/advertisement and I am well aware that the information furnished in the Curriculum Vitae duly supported by the documents in respect of Essential qualification/ Work Experience submitted by me will also be assessed by the Selection Committee at the time of selection for the post. The information / details provided by me are correct and true to the best of my knowledge and no material fact having a bearing on my selection has suppressed/withheld.

(Signature of the candidates)

Address _____

Date _____

Certification by the employer /Cadre Controlling Authority

This information / details provided in the above application by the applicant are true and correct as per the facts available on records. He/she possesses educational qualification and experience mentioned in the vacancy Circular. If selected, he/she will be relieved Immediately.

2. Also certified that;

- i) There is no vigilance or disciplinary case pending/contemplated against Shri/Smt. _____
- ii) His/Her Integrity is certified
- iii) His/Her CR Dossier in original is enclosed/photocopies of the ACRs for the last 5 years duty attested by an officer of the rank of under Secretary of the Govt. of India or above are enclosed.
- iv) No major/minor penalty has been imposed on him/her during the last 10 years Or A list of major /minor penalties imposed on him/her during the last 10 years is enclosed. (as the case may be)

Countersigned

(Employer/ Cadre Controlling Authority with Seal)

Annexure –III**Points to be noted by the Borrowing / Parent Department/ office to be highlighted in DOP&T Circular for compliance by the Ministry / Departments**

1. Vigilance Clearance will not normally be granted for a period of 3 years after the currency of punishment, if a minor penalty has been imposed on an officer. In case of imposition of a major penalty, Vigilance clearance will not normally be granted for a period of 5 years after the currency of punishment in terms of DOP&T O.M. No. 11012/11/2007-Estt(A) 14/12/2007.
2. While forwarding applications in respect of officers who are about to complete their 'cooling=off' period shortly the instructions of DOP&T as contained in O.M. No. 2/1/2012-Estt(Pay.II) dated 04/01/2013 may be strictly adhered to.
3. A copy of the application format may be provided by the Borrowing Department in their website in a downloadable form as Word Document along with the advertisement.
4. In the case of a vacancy already existing at the time of issue of communication inviting nominations/ publication in the Employment News, the eligibility may be determined with reference to the last date prescribed for receipt of nominations in the concerned administrative Ministry/Department. In the case of anticipated vacancy, the crucial date for determining eligibility should be the date on which the vacancy is expected to arise.
5. It shall be prominently mentioned in the vacancy circular/advertisement that the application /CB not accompanied by supporting certificates /documents in support of Qualification and Experience claimed by the candidates would not be processed for determining the eligibility of the candidates for the selection.
6. Crucial date for determining the eligibility of the applicants will be counted after excluding the first date of publication of the vacancy /post in the Employment News. i.e., for the Vacancy published in the Employment News of 18-24 Jan. 2014, the crucial date will be counted from the 19th Jan. 2014 (excluding the first date of publication).
7. To facilitate determination of eligibility of the applicants working I Public Sector Undertakings/ Autonomous organizations not following the Central Government Scales, their equivalent scales of pay/posts may be confirmed by the borrowing Department. Where necessary, details in this regard may also be ascertained from the lending Department.



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विज्ञापन संख्या - 01/2020

वन्यजीव अपराध नियंत्रण ब्यूरो, जिसकी स्थापना वन्यजीव संरक्षण अधिनियम, 1972 की धारा 38 (वाई) के अन्तर्गत की गयी है और जिसका उद्देश्य वन्यजीव से सम्बन्धित सुनियोजित वन्यजीव अपराध की रोकथाम करना है, प्रतिनियुक्ति के आधार पर निम्नलिखित पदों के लिए नियुक्ति करना चाहता है:-

1 सहायक निदेशक

- (1) पदों की संख्या : एक पद
- (2) वर्गीकरण : सामान्य केन्द्रीय सेवा, 'समूह-अ' राजपत्रित, अननुसचिवीय
- (3) वेतनमान : वेतन बैंड-3, 15600-39100 रू0 + ग्रेड वेतन 5400 रू0
(संशोधन -पूर्व वेतन)
- (4) नियुक्ति की विधि : प्रतिनियुक्ति
पात्रता :

केन्द्र सरकार/राज्य सरकार/संघ शासित प्रदेश में कार्यरत ऐसे अधिकारी:-

- क. (1) जो मूल काडर या विभाग में सदृश पद पर कार्यरत हों, अथवा
- (2) जो मूल काडर या विभाग में नियुक्ति के उपरान्त 2 वर्षों की सेवावेतन बैंड-2, 9300-34800 रू0 + ग्रेडवेतन 4800 रू0 या समतुल्य वेतनमान पर नियमित रूप से कर चुके हों, अथवा
- (3) जो मूल काडर या विभाग में नियुक्ति के उपरान्त 3 वर्षों की सेवावेतन बैंड-2, 9300-34800 रू0 + ग्रेडवेतन 4600 रू0 या समतुल्य वेतनमान पर नियमित रूप से कर चुके हों, और

ख. निम्नलिखित शैक्षणिक योग्यता व अनुभव रखते हों:

- (1) किसी मान्यता प्राप्त विश्वविद्यालय से स्नातक की डिग्री,।
- (2) आसूचना या प्रवर्तन या अन्वेषण में तीन वर्ष का अनुभव ।
- (3) प्रतिनियुक्ति की अधिकतम अवधि साधारणतः तीन वर्ष के उपरांत प्रतिनियुक्ति विस्तार मौजूदा प्रतिनियुक्ति नियम के अनुसार होगी । अधिकतम अवधि केन्द्र सरकार के किसी भी कार्यालय अथवा किसी भी संस्था में इस पद पर प्रतिनियुक्ति के पूर्व दी गयी सेवा अवधि को मिलाकर मान्य होगी । प्रतिनियुक्ति पर नियुक्त किया गया अधिकारी की अधिकतम आयु सीमा आवेदन पत्र प्राप्त होने की अन्तिम तिथि को 56 वर्ष होनी चाहिए ।

कार्यस्थल: दिल्ली ।



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2 आशुलिपिक ग्रेड - 1

- (1) पदों की संख्या : दो पद
- (2) वर्गीकरण : सामान्य केन्द्रीय सेवा, 'समूह-ख' अराजपत्रित, अननुसचिवीय
- (3) वेतनमान : वेतन बैंड-2, 9300-34800 रू0 + ग्रेड वेतन 4200 रू0
(संशोधन -पूर्व वेतन)
- (4) नियुक्ति की विधि : प्रतिनियुक्ति
पात्रता :

केन्द्र सरकार या राज्य सरकार या संघ शासित प्रदेश में कार्यरत ऐसे आशुलिपिक:-

- (1) जो मूल काडर या विभाग में सदृश पद पदधारण किए हुए हैं, या
- (2) जिनकी मूल काडर या विभाग में वेतन बैंड-1, 5200-20200 रू0 + ग्रेड वेतन 2800 रू0 (संशोधन -पूर्व वेतन) या समतुल्य श्रेणी में नियमित आधार पर नियुक्ति के पश्चात छह वर्ष की नियमित सेवा हैं, या
- (3) जिनकी मूल काडर या विभाग में वेतन बैंड-1, 5200-20200 रू0 + ग्रेड वेतन 2400 रू0 (संशोधन -पूर्व वेतन) या समतुल्य श्रेणी में नियमित आधार पर श्रेणी में नियुक्ति के पश्चात दस वर्ष की नियमित सेवा हैं, ।

प्रतिनियुक्ति की अवधि, जिसके अंतर्गत केन्द्रीय सरकार के उसी या किसी अन्य संगठन या विभाग में इस नियुक्ति से ठीक पहले धारित किसी अन्य काडर बाह्य पद पर प्रतिनियुक्ति की अवधि है साधारणतया तीन वर्ष के उपरांत प्रतिनियुक्ति विस्तार मौजूदा प्रतिनियुक्ति नियम के अनुसार होगी । प्रतिनियुक्ति द्वारा नियुक्ति के लिये अधिकतम आयु सीमा आवेदन प्राप्त करने की अंतिम तारीख को 56 वर्ष से अधिक नहीं होगी ।

नियुक्ति स्थान:- दिल्ली



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आवेदन पत्रों के लिए आवेदक wccb.gov.in या moef.nic.in वेबसाइट में दिए गए रिक्तियां विज्ञप्ति को देखें। आवेदन के लिए निर्धारित पत्र जो आवेदक द्वारा हस्ताक्षरित एवं सक्षम प्राधिकारी द्वारा प्रतिहस्ताक्षरित हो, उसके साथ विगत पांच वर्षों की वार्षिक कार्य मूल्यांकन रिपोर्ट जो हर पृष्ठ पर प्रमाणित किया गया हो, सतर्कता अनापत्ति प्रमाणपत्र, सत्यनिष्ठा / ईमानदारी प्रमाणपत्र एवं पिछले पिछले दस साल के लिए दिए गए लघु/ गुरु दंड की प्रमाणपत्र के साथ भेजना होगा।

आवेदन जिसमें उम्मीदवारों द्वारा दावा किए गए योग्यता और अनुभव के समर्थन में प्रमाण पत्र / दस्तावेज संलग्नित नहीं होंगे, को चयन हेतु उम्मीदवार की पात्रता तय करने की प्रक्रिया में शामिल नहीं किया जाएगा।

निर्धारित प्रारूप में सभी तरह से पूर्ण आवेदन - पत्र इस विज्ञापन के रोजगार समाचार में प्रकाशन के 04.09.2020 की अवधि के भीतर इस कार्यालय को निम्न पते पर भिजवाना सुनिश्चित करें :-

अतिरिक्त निदेशक,
वन्यजीव अपराध नियंत्रण ब्यूरो
त्रिकुट -1, भीकाजीकामा प्लेस,
नई दिल्ली -110066