IIT Mandi iHub and HCI Foundation

CIN: U73100HP2020NPL008102

Regd. Office: IIT Mandi, VPO Kamand, Mandi, Himachal Pradesh, India – 175075

Chief Executive Officer (CEO) position at IIT Mandi iHub and HCI Foundation

Applications are invited from Indian citizens for the post of **Chief Executive Officer (CEO)** in the IIT Mandi iHub and HCI Foundation (iHub), situated on the Indian Institute of Technology (IIT) Mandi campus at Kamand, Himachal Pradesh, India – 175075.

About iHub: IIT Mandi iHub and HCI Foundation (iHub) is a section 8 company established under the National Mission on Interdisciplinary Cyber-Physical Systems (NM-ICPS). The vision of the iHub is to make India a leader in HCI research in the world. Based on faculty strengths, industry collaborations, and ongoing projects, the hub's focus will be on the following: technology (interface) development and evaluation, HRD & skill development, entrepreneurship, and collaborations. For more information visit http://iitmandi.ac.in/TIH-HCI/

Title of the Post: Chief Executive Officer (CEO)

Details: Human-computer interaction also referred to as man-machine interaction (MMI), is a wide and multidisciplinary field that aims to improve the interactions between users and computers by making computers more usable and receptive to the users' needs. The field involves decision tasks that require a joint performance by both humans and machines. Some important aspects of HCI are user-interface design and user-interface evaluation.

Role of CEO

As the iHub is a newly formed section-8 company, the CEO would manage / coordinate/lead multifarious operational roles like – project management, business development, finance, and administration. The job description is not exhaustive, and the post holder may, from time to time, be required to undertake other related duties. The CEO will be responsible to create and lead a team of professionals to achieve the end objectives of the iHub.

The CEO of the (section 8 company) will be responsible for the following:

- Actively look for companies to transfer the technologies developed under the iHub.
- Provide a conducive environment for all the stakeholders to work in the iHub for producing the deliverables as proposed in the specified timelines.
- Managing the funds for various projects/activities at the iHub and outside.
- Play a vital role in business developments, multifarious strategic, administration, and project management activities of the iHub.
- Provide support to the IIT Mandi professors, students, research collaborators for their day-to-day research requirements concerning the iHub.
- To manage and develop collaborations with industries as well as research organizations.
- Finding ways and means to generate funds in terms of projects, technology transfer, etc. in India and abroad for the iHub.

Workplace: IIT Mandi iHub and HCI Foundation Office, SRIC Office, South Campus, IIT Mandi, VPO Kamand, District Mandi, Himachal Pradesh - 175075

Email: tih@iitmandi.ac.in | **Phone:** +91(0)-1905-267132 | **Website:** https://www.iitmandi.ac.in/TIH-HCI

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Responsibilities

- Build relationships with all stakeholders (professors, researchers from other Institutes/universities and research organizations in India and abroad, start-up companies, industries, etc.).
- Being the founding CEO, define and build the core nucleus of the organization, structure, functioning processes in line with the purpose and vision of the iHub.
- Should be able to work with the Board of Directors of the company and the Hub Governing Body (HGB).
- Should be able to work with the staff to define the mission, staff management, financial management, legal issues management, accountability, and effectiveness.
- Work effectively to generate and manage funds for the company to be self-reliant as soon as possible.
- Other related work is assigned time-to-time by the Board of Directors.
- To carry out a financial appraisal of projects.
- To prepare agenda for Board meetings and circulate the same amongst board members sufficiently in advance.

Ideal requirements

The ideal profile of the CEO will be:

- Strong management skills.
- Skill of effective communication, collaboration/partnership, organizational development, and planning.
- Prior experience in translational work of research into products in the industry, association, and similar organizations.
- Strong interpersonal skills and should be able to carry the team.
- Strong bias for action.

Qualifications: A top-tier degree from leading Indian/Global Engineering and/or Business Schools (with minimum marks 60%).

Desirable years of experience: At least 5 years of relevant experience in the HCI area and at least 10-years of relevant experience at the managerial level.

Joining date: As soon as possible.

Number of posts: One

Salary: Up to INR 2.5 lakhs/month

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Duration: 1-year and extendible upon performance.

Candidates meeting the qualifications and experience may submit their details and CV online via the following link for their interview:

https://forms.gle/onX7UN54rPwvLt8N7 (**deadline: 25th March 2021**)

Interviews would be conducted in multiple rounds.

The decision of the selection committee regarding the interview logistics and selection process for the post will be final.

The selection committee reserves the right to fill or not fill the advertised post.

For any additional clarifications/information, please contact: tih@iitmandi.ac.in

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